



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, APRIL 4, 2018 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on April 4, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated April 4, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

| <u>Name</u> | <u>Item</u> | <u>Nature</u> |
|--------------------|--------------------|----------------------|
|--------------------|--------------------|----------------------|

4. DEPUTATIONS AND PETITIONS

None scheduled

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – March 28, 2018 – Budget Meeting

[05 01 Mar28_2018_Minutes_DRAFT](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated March 28, 2018 – Budget Meeting be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – March 28, 2018

[05.02 Mar28_2018_Minutes_DRAFT_7pm](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated March 28, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for March 16 to March 28, 2018 to be presented

[07](#)

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$1,479,047.68 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

b. Administration

1. Appointment of Compliance Audit Committee

[09 b 01 ComplianceAuditCommitteeAppointments](#)

#2018-

Moved by _____

Seconded by _____

THAT the following citizens be appointed, by By-law, to sit on the Compliance Audit Committee for the Municipality of Southwest Middlesex: Andrew Wright, Christene Scrimgeour, and Dan Ross, for the term commencing December 1, 2018 to November 14, 2022; noting that the by-law will include the Terms of Reference for the Compliance Audit Committee; and

THAT the Members of the Compliance Audit Committee be compensated \$100.00 per meeting, plus mileage, as identified in the Terms of Reference for the Compliance Audit Committee.

c. Building

d. Finance

1. Request for Sewer Forgiveness

[09 d 01](#)

#2018-

Moved by _____

Seconded by _____

THAT the sewer fees totaling \$1,148.96 for customer #1100050900 be reimbursed.

2. Request for Sewer Forgiveness #2

[09 d 02](#)

#2018-

Moved by _____

Seconded by _____

THAT the sewer fees totaling \$634.75 for customer #3308003503 be reimbursed.

e. Facilities and Recreation

1. Bids for HVAC Replacement at Ekfrid Community Centre

[09 e 01 HVAC Bids EkfridCommunityCentre](#)

#2018-

Moved by _____

Seconded by _____

THAT the Bids for HVAC Replacement at Ekfrid Community Centre report is received.

2. Part Time and Casual Employee Wage Grid

[09 e 02 PartTimeAndCasualEmployeeWageGrid](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approve the revised Part Time & Casual Employee Wage Grid as follows.

3. Grass Cutting Tender Results – verbal report with information to be provided to council by e-mail prior to meeting (bids close Thursday, March 29th at 3:00 p.m.)

[09 e 03 Grass Cutting Bids](#)

#2018-

Moved by _____

Seconded by _____

THAT Council authorize staff to offer the contracts with the lowest bidder at each grass cutting location.

f. Public Works

1. Annual Reports 2017:

1. Glencoe Wastewater Treatment Plant

[09 f 01 01 Glencoe Wastewater Annual Report 2017](#)

2. Wardsville Wastewater Treatment Plant and Collection System

[09 f 01 02 Wardsville Wastewater Annual Report 2017](#)

#2018-

Moved by _____

Seconded by _____

THAT the 2017 Annual Reports for the Glencoe Wastewater Treatment Plant and for the Wardsville Wastewater Treatment Plant and Collection System are received and it is acknowledged that all reports have been submitted to the MOECC as required.

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes – February 15, 2018

[10 01 LTVCA AGM_BD021518](#)

#2018-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority Board of Directors meeting minutes dated February 15, 2018 are received.

2. St. Clair Region Conservation Authority 2017 Annual Report

[10 02 SCRCA Annual Report 2017](#)

#2018-

Moved by _____

Seconded by _____

THAT the St. Clair Region Conservation Authority 2017 Annual Report is received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Walkerton Clean Water Centre announcement of new online service – the Drinking Water Resource Library

[12 01 WCWC Water Resource Library](#)

2. SWIFT News Releases - SWIFT Releases Provincial Broadband Position Paper

[12 02 SWIFT2 Broadband Position Paper](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- April 18, 2018 – Council – 7:00 p.m.
- April 25, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

#2018-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

a. Labour relations or employee negotiations;

Specifically the matter relates to the following:

Public Works Manager position

#2018-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2018/

[16 01 Bylaw Election Compliance Audit Committee](#)

Being a by-law to appoint a Compliance Audit Committee

2. By-law No. 2018/

[16 02 Budget ByLaw](#)

Being a by-law to confirm the 2018 budget estimates of the Municipality of Southwest Middlesex and adopt tax rates to be levied by the local municipality

3. By-law No. 2018/019

[16 03 Bylaw Gray Zoning Amendment](#)

Being a by-law to change the zoning of the lands known as 3112 Concession Drive from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone

4. By-law No. 2018

[16 04 2018_ConfirmingApril04MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (April 4, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings and that By-law No. 2018/019 be given third and final reading.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.